

Figure: 7 TAC §89.803(a)

### REQUEST FOR PROPERTY TAX LOAN PAYOFF STATEMENT

Date of request:	Requested balance date: <i>(7– 30 days from request date)</i>
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#### REQUESTING LIENHOLDER INFORMATION:

Lienholder name:	Lienholder address:
(Optional: Lienholder phone/fax number:)	(Optional: Lienholder e-mail address:)
(Optional: Mortgage servicer name:)	(Optional: Mortgage servicer address:)
(Optional: Mortgage servicer phone/fax number:)	(Optional: Mortgage servicer e-mail address:)

#### PROPERTY TAX LENDER INFORMATION:

Property tax lender name:	(Optional: Property tax lender address:)
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#### BORROWER / PROPERTY INFORMATION:

Borrower name:	Address of property subject to property tax loan:
(Optional: Co-borrower name:)	Tax account or property identification number: (or Loan number:)

We (the lienholder) request a statement of the total amount due under the property tax loan on the property listed above, as of the requested balance date. We hold an existing recorded lien on the property.

*(See other side for additional information.)*

We certify that *(lienholder should check one or more of the following)*:

- We are requesting a payoff statement for informational purposes under Section 32.06(a-6) of the Texas Tax Code. The payoff statement should be delivered to us within 7 business days of when you receive this request, unless Title 7, Section 89.802 of the Texas Administrative Code provides otherwise.
- We are requesting a payoff statement because we have the right to pay off the property tax loan under Section 32.06(f) of the Texas Tax Code. Within the last six months, we received notice that the property tax loan was delinquent for at least 90 consecutive days.
- We are requesting a payoff statement because we have the right to pay off the property tax loan under Section 32.06(f-1) of the Texas Tax Code. We are the holder of a preexisting first lien on the property that was delinquent for at least 90 consecutive days and referred to a collection specialist. Within the last six months, we notified the property tax lender of the delinquency in compliance with the Texas Tax Code.
- We are requesting a payoff statement because we have the right to pay off the property tax loan under Section 32.065(b-1) of the Texas Tax Code. The property owner defaulted on the property tax loan and received a notice of acceleration.

Please send the written payoff statement to the following:

- E-mail address: \_\_\_\_\_
- Fax number: \_\_\_\_\_
- Mailing address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Lienholder's signature:** \_\_\_\_\_

**Printed name:** \_\_\_\_\_

**Title and company:** \_\_\_\_\_